

Poland Village Council
REGULAR SESSION
Tuesday, February 5, 2019

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, February 5, 2019.

1. Mayor Sicafuse swore in new Council member Michael Thompson.
2. Mr. Moffie started the discussion regarding the potential funding by the Village of an amount not to exceed \$15,000 for MS Consultants to design the Mauthe Bridge repairs. Discussion points included the following:
 - a. Village is obligated to pay this amount based on forest ownership-stewards of the forest.
 - b. Additional bids obtained by the Forest Board? MS Consultants has the background and it is difficult to find engineers for a small project. CT Consultants could be another option and has a local office. Elinor Zedaker, Forest Board, gave additional background on the engineer selection/pricing.
 - c. Any help from the Forest Foundation? Foundation will help raise money for the bridge repair once a design is in place.
 - d. Discussed reviewing Village budget for funding Mauthe Bridge design.
 - e. Gary DiOrio, MS Consultants, discussed the bridge design (\$15,000) and replacement (\$80,000-\$100,000 cost estimate) of what is currently there. Discussed grant opportunities (Eastgate and ODNR).
 - f. Additional extensive discussion was held on finding the funding for the bridge design work.

Poland Village Mayor Tim Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Poland Village Mayor Tim Sicafuse opened the meeting with the Pledge of Allegiance.

1. Roll Call was taken with the following Members present:

Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mrs. Linda Srnc, President Pro-Tem of Council
Mr. Michael Thompson, Member of Council
Mrs. Christine Yash, Member of Council

Also present were:

Russ Beatty, Police Chief & Street Commissioner
Atty. Jay Macejko, Solicitor
Tim Clavin, Zoning Administrator
Nicholas J. Srnc, Fiscal Officer
Mark J. Mrofchak, Deputy Clerk of Council

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Srnc**, to suspend the orders of the day.
Vote: Lattanzio, Moffie, Morgan, Srnc, Thompson, Yash - yeas. Motion carries unanimously.

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- a. Mr. Srnec noted that Council budget requests started in the beginning of November – the \$15,000 request was just presented this evening and the budget is being finalized. Discussion was held on the subject.
- b. Gary DiOrio, MS Consultants, discussed the Transportation Alternative grant for Sheridan Road through Eastgate Regional Council of Governments (funding through a federal highway grant). This would include eight foot wide walk/bike trails, bus stops, and pedestrian oasis areas. It would be an 80/20 grant through ODOT costing \$161,000 with the Village’s share being \$32,200. With lighting, project would cost approximately \$400,000. Application is due July, 2019 with a determination being made in August, 2019. Funding would occur in 2021.
- c. Mr. DiOrio discussed the Library crosswalk (\$15,000 to \$90,000 cost estimate) – could possibly use safety funds from ODOT if determined to be a safety issue. Eastgate Regional Council of Governments could help to pursue this.
- d. Ted Heineman, 206 Nesbitt, Trustee with the Poland Historical Society. Mr. Heineman introduced the current officers of the organization and discussed the proposed motto “Proud Past, Promising Future”. The Poland Historical Society is requesting that Council adopt the motto – it has been adopted by the Poland Township Trustees.

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Srnec**, to resume the orders of the day.
Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

2. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to waive the reading and to accept the minutes of the Regular Meeting held January 15, 2019.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash – yeas. Thompson – abstain. Motion carries.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Yash**, to waive the reading and to accept the minutes of the Special Session held January 22, 2019.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash – yeas. Thompson – abstain. Motion carries.

3. Notification of Upcoming Meetings and Events to the Public and the News Media

Committees

Buildings, Lands, Utilities, Parks, and Recreation	<u>February 19, 2019 at 6:45 p.m. in Poland Village Town Hall.</u>
Finance, Wage, & Insurance	<u>March 7, 2019 at 5:30 p.m. in Poland Village Town Hall.</u>
Legislation & Policy	<u>February 19, 2019 at 6:00 p.m. in Poland Village Town Hall.</u>
Police	<u>March 5, 2019 at 6:30 p.m. in Poland Village Town Hall.</u>
Streets, Sidewalks, & Drainage	<u>February 19, 2019 at 6:30 p.m. in Poland Village Town Hall.</u>

Boards and Commissions

Architectural Review Board	<u>February 11, 2019 at 7:00 p.m. in Poland Village Town Hall.</u>
Board of Zoning Appeals	<u>No meeting scheduled.</u>
Hine Memorial Fund Board	<u>March 21, 2019 at 9:00 a.m. in Poland Presbyterian Church</u>

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Planning Commission	<u>February 20, 2019 at 7:00 p.m. in Poland Village Town Hall.</u>
Poland Municipal Forest Board	<u>February 26, 2019 at 7:30 p.m. in Poland Village Town Hall.</u>
Records Commission	<u>No meeting scheduled.</u>
Western Reserve Joint Fire District	<u>February 13, 2018 at 7:30 p.m. at WRJFD Station 92.</u>

Council First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall

Next Regular Meeting:

Tuesday, February 19, 2019 at Poland Village Town Hall

4. **Report from Mayor Sicafuse** – Mayor Sicafuse reported the following:
- a. Signal grant – a committee is needed to select a contractor.
 - b. MS Consultant contract – this is a yearly contract signed with MS for services not to exceed \$3,500. Contract was reviewed by Atty. Macejko and needs Council approval.
 - c. Eastgate meeting – discussion was held on the proposed automated cars in Youngstown and the \$11 million grant with a matching amount to be received for that purpose.
 - d. Letter received from Sandra Brett – assists with office duties. She has suggested that another individual be hired to help as her hours of availability are becoming limited.

A motion was made by **Mrs. Srnec**, and seconded by **Mr. Lattanzio**, to accept the Mayor’s Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

5. **Report from Fiscal Officer Nick Srnec** – SUBMITTED IN WRITING. Mr. Srnec also discussed the list of committees and whether there were any changes from last year. He presented a resolution for Council committee meeting schedules to be reviewed – he noted that it should be adopted at the next Council meeting. Mr. Srnec reviewed the schedule of levies with Council.

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Morgan**, to accept the Fiscal Officer’s Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

6. **Report from Deputy Clerk Mark Mrofchak** – NO REPORT.

7. **Report from Zoning Administrator Tim Clavin** – REPORTED AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Srnec**, to accept the Zoning Administrator’s Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

8. **Report from the Street Tree Commissioner James Brammer** – NO REPORT.

9. **Report from Solicitor Atty. Jay Macejko** – Atty. Macejko reported the following:

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- a. Notified the Board of Elections and the Ohio Secretary of State regarding the election of Mr. Thompson. A certificate was received certifying the election.
- b. Reviewed the MS Consultants contract – it is the same contract as adopted last year.
- c. Recommended the renewal of the Municipal League membership for \$300.
- d. Currently working on the administrative process with regards to zoning violations. Once completed, a draft will be submitted to the Legislative Committee for their review.
- e. Recommended an update to the Village’s public records retention policy.

Mr. Moffie questioned the monopoly held by Armstrong as a cable provider. Atty. Macejko explained that the company is franchised (video service agreements) through the Ohio Department of Commerce. Mr. Srnec noted that the Village received \$38,000 in franchise fees last year from the company.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Srnec**, to accept the Solicitor’s Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

10. Report from Police Chief and Street Commissioner Russ Beatty

- a. Police Department – SUBMITTED IN WRITING.
- b. Street Department – SUBMITTED IN WRITING.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Morgan**, to accept the Police Chief and Street Commissioner Reports.
Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

11. Report from the Engineer – Mrs. Morgan reported the following:

- a. Eastgate Regional Council of Governments meeting – automated car technology is fascinating and will have a ripple effect in the surrounding areas including the jobs it will create and infrastructure work. It is estimated to generate \$80 million to the local economy.
- b. The Village’s sign legislation needs to be updated to address the changes in sign technology – it is antiquated.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Engineer’s Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

12. Reports from Committees of Council.

- a. Finance, Wage, Audit, and Insurance – Mrs. Srnec noted that the Committee is finalizing the budget – forward any requests within the next week.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to accept the Finance, Wage, Audit, and Insurance Committee Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

- b. Legislation and Policy – Mrs. Morgan reported that the Committee will meet on February 19th to review the landlord registration legislation/form.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Srnec**, to accept the Legislation and Policy Committee Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

- c. Police – Mrs. Yash noted that she will make a motion to hire a new part time police officer this evening.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Srnec**, to accept the Police Committee Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

- d. Streets, Sidewalks, and Drainage – NO REPORT.
e. Buildings, Lands, Utilities, Parks, and Recreation – Mr. Lattanzio stated that the Committee is continuing to work on the speaker system issues and costs associated with upgrades.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Srnec**, to accept the Buildings, Lands, Utilities, Parks, and Recreation Committee Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

13. Reports of Boards and Commissions.

- a. Planning Commission – Mayor Sicafuse reported the following:
- i. Zoning ordinances need to be revamped to provide more executive authority to Mr. Clavin and his zoning work.
 - ii. The historic preservation ordinance continues to be reviewed.
 - iii. Next meeting will be held on February 20th.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Srnec**, to accept the Planning Commission Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

- b. Board of Zoning Appeals – Mrs. Morgan noted that the Board met on January 31st to discuss the Home Savings sign variance. The variance was granted for the internal illumination issue but was denied regarding the size limit.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Board of Zoning Appeals Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

- c. Architectural Review Board – Mrs. Morgan reported that the next meeting will be on February 11th to continue the discussion on the exterior drive thru at the gas station at 57 N. Main Street.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Srnec**, to accept the Architectural Review Board Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

- d. Poland Municipal Forest Board – Reported by Mr. Moffie and SUBMITTED IN WRITING.

A motion was made by Mrs. Morgan, and seconded by Mr. Lattanzio, to accept the Poland Forest Board Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

- e. Hine Memorial Board – NO REPORT.
- f. Western Reserve Joint Fire District Board of Trustees – NO REPORT.
- g. Records Commission – NO REPORT.

14. Reports of Special Committees – NONE.

15. Communications from Poland Village Residents –

- a. Philip Pillan, 7980 Sigle Lane, asked the Mayor to call for the resignation of all of the Forest Board members who have been there longer than a year for their ineptness and non-due diligence regarding taking care of the Mauthe Bridge which has been closed for the last seven months. Mr. Pillan noted there would be strong headwinds over spending \$15,000 for a design and another \$100,000 in repairs to a foot bridge that should have been properly maintained over the years.
- b. Elinor Zedaker, 70 Poland Manor, stated that she has no intention of resigning from the Forest Board. She respectively asked Council to tell her what they want from the Forest Board and specifically the Mauthe Bridge.

16. New Business – Mr. Lattanzio asked if the Finance Committee should be tasked to find the money requested for the design of the Mauthe Bridge repairs. Mrs. Yash noted that the money has to be found. Mrs. Zedaker noted that once a design is in place there will be a lot of effort focused on a capital campaign (several months). Mrs. Morgan believes that a second design/cost is needed for comparison purposes. Mr. Moffie noted that MS Consultants knows the issues and is the logical choice and there is a comfort level working with them. Discussion continued on the repair design of the Mauthe Bridge.

17. Old Business – NONE.

18. Motions, Ordinances, and Resolutions –

- a. A motion was made by Mr. Thompson, seconded by Mr. Moffie, to engage MS Consultants for the design of the bridge project at a cost not to exceed \$15,000 as recommended by the Forest Board subject to finding funding in the budget.

DISCUSSION/REMARKS: Mr. Thompson noted that the bridge has been closed long enough.

Vote: Lattanzio, Moffie, Srnec, Thompson, Yash – yeas, Morgan – nay. Motion carries.

- b. A motion was made by Mrs. Yash, seconded by Mr. Lattanzio, for Council to approve the hiring of David Garcia as a part-time patrolman for the Village Police department.

DISCUSSION/REMARKS: None.

Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash – yeas. Motion carries unanimously.

- c. A motion was made by Mrs. Morgan, seconded by Mr. Thompson, that Poland Village adopt the Poland Historical Society's proposed motto of "Proud Past, Promising Future".

DISCUSSION/REMARKS: Discussion was held on adopting the motto.

Vote: Morgan, Thompson, Yash – yeas, Lattanzio, Moffie, Srnec, – nays. Mayor Sicafuse broke the tie with a "yea" vote. Motion carries.

- d. A motion was made by Mrs. Morgan, seconded by Mrs. Yash, to adopt the MS Consultant contract.

DISCUSSION/REMARKS: None.

Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash – yeas. Motion carries unanimously.

19. Second and Third Reading – NONE.

- 20. Presentation of Bills** – A motion was made by Mrs. Yash, seconded by Mrs. Srnec, to pay outstanding bills.

Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.

21. Questions from the Media – NONE.

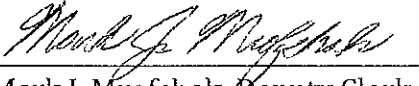
22. Remarks by Council and the Mayor:

- a. Mr. Lattanzio – Good meeting!
- b. Mr. Moffie – Welcome Mr. Thompson – good meeting and discussion. Discussed Sheridan Road project with Mr. Manning and Mr. Rulli to see if help could be provided from the state level. It's a great idea for those residents on that side of the Village who may feel neglected at times.
- c. Mrs. Morgan – Welcome Mr. Thompson – looking forward to finding a new dynamic with a new member. We will proceed with the budget at the next meeting (of the Finance Committee) to see what we can see.
- d. Mrs. Srnec – NO COMMENTS.
- e. Mr. Thompson – It's nice to be here and thank you for letting me join you. Requested a list of vendors so that he can abstain from any items paid by the Village that would financially benefit a client.
- f. Mrs. Yash – Welcome Mr. Thompson – nice to see you here.
- g. Mayor Sicafuse – NO COMMENTS.

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23. A motion was made by **Mrs. Yash**, seconded by **Mr. Lattanzio**, to adjourn the meeting.
Vote: Lattanzio, Moffie, Morgan, Srnec, Thompson, Yash - yeas. Motion carries unanimously.
Time: 8:50 p.m.



February 14, 2019

Mark J. Mrofchak, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, February 19, 2019**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.