

Poland Village Council
REGULAR SESSION
Wednesday, January 2, 2019

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Wednesday, January 2, 2019.

1. Mr. Moffie discussed the landlord registration form. Owners of rental properties would sign off that their property is up to code. Atty. Macejko felt more comfortable with landlord registration as standalone legislation rather than be part of a comprehensive change since there are readily available examples that could be used. Mayor Sicafuse and Mrs. Yash asked how many rental properties are in the Village. Mr. Clavin stated there was no record of the number. Discussion was held on the labor intensive work involved and the lack of manpower. Additional discussion was held on annual inspections and fees. Mrs. Morgan noted that the form would need to be more specific to include a local contact to coordinate issues – registration will be a mammoth task. Atty. Macejko noted that an easier way to accomplish the registration is to set a deadline for property owners.
2. Mrs. Srnec reviewed the ordinance she would be presenting this evening. Mr. Srnec noted that it is an increase in 2018 appropriations to the Ohio Police and Fire Pension Fund as a result of overtime.
3. Tim Clavin, Zoning Inspector, gave his zoning report. He noted that the issue with the Home Savings sign is its size and internal illumination. Discussion was held on the proposed exterior drive through at the gas station on N. Main Street.
4. Mr. Srnec, Fiscal Officer, gave his financial report. He noted that over the past few weeks the Village website has been updated. The 2019 pages will be installed shortly.
5. Atty. Macejko reported the following:
 - a. Devoted a significant amount of time addressing issues related to the group home ordinance.
 - b. Discussed the letter received from the Vindicator with regards to complaints on the executive session and the tabling of the group home ordinance at the December 4th meeting.
 - c. Explained executive session protocol and the relationship between Council and the Solicitor and decision making.
 - d. If authorized, he will prepare a short summary of the December 4th executive session and asked that it be included with those minutes.
6. Mayor Sicafuse reported the following:
 - a. Requested the reappointments of the following individuals: Chief Beatty, Atty. Macejko, Mr. Clavin, Mr. Srnec, and Mr. Mrofchak.
 - b. Paula McFarland requested the carryover of 3.5 vacation days for use during the first quarter of 2019.
 - c. December Mayor's Court report has been completed.
 - d. ODOT has confirmed that the report on the parameters for the traffic signal work has been completed. The report will be advertised on the ODOT website.
 - e. Received a complaint on a flooding issue at 27 Botsford – Gary DiOrio, Engineer, reviewed the complaint letter and told Mayor Sicafuse that the condition was there prior to the new paving of the street.

Poland Village Mayor Tim Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Poland Village Mayor Tim Sicafuse opened the meeting with the Pledge of Allegiance.

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1. Roll Call was taken with the following Members present:

- Mr. Anthony Lattanzio, Member of Council
- Mr. Samuel Moffie, Member of Council
- Mrs. Martha Morgan, Member of Council
- Mrs. Linda Srnec, President Pro-Tem of Council
- Mrs. Christine Yash, Member of Council

Also present were:

- Russ Beatty, Police Chief & Street Commissioner
- Atty. Jay Macejko, Solicitor
- Tim Clavin, Zoning Administrator
- Nicholas J. Srnec, Fiscal Officer
- Mark J. Mrofchak, Deputy Clerk of Council

A motion was made by Mr. Lattanzio, and seconded by Mr. Moffie, to excuse Leah Wilson, Member of Council.

A motion was made by Mr. Lattanzio, and seconded by Mrs. Morgan, to suspend the orders of the day.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mrs. Wilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>EXCUSED</i>
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Vote: 5 yeas. Motion carries unanimously.

A motion was made by Mr. Lattanzio, and seconded by Mrs. Morgan, to rescind the tabling of the proposed group home ordinance that passed on December 4, 2018.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

A motion was made by Mr. Lattanzio, and seconded by Mrs. Morgan, to the table the group home ordinance that appeared on the December 4, 2018 agenda.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

A motion was made by Mr. Lattanzio, and seconded by Mrs. Morgan, to authorize the Solicitor to prepare a brief summary to be added to the minutes of the December 4, 2018 meeting.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

A motion was made by Mrs. Yash, and seconded by Mr. Lattanzio, to resume the orders of the day.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

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2. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Yash**, to waive the reading and to accept the minutes of the Regular Meeting held December 18, 2018.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

3. Notification of Upcoming Meetings and Events to the Public and the News Media

Committees

Buildings, Lands, Utilities, Parks, and Recreation	<u>January 15, 2019 at 6:45 p.m. in Poland Village Town Hall.</u>
Finance, Wage, & Insurance	<u>No meeting scheduled.</u>
Legislation & Policy	<u>January 15, 2019 at 6:00 p.m. in Poland Village Town Hall.</u>
Police	<u>February 5, 2019 at 6:30 p.m. in Poland Village Town Hall.</u>
Streets, Sidewalks, & Drainage	<u>January 15, 2019 at 6:30 p.m. in Poland Village Town Hall.</u>

Boards & Commissions

Architectural Review Board	<u>January 7, 2019 at 7:00 p.m. in Poland Village Town Hall.</u>
Board of Zoning Appeals	<u>No meeting scheduled.</u>
Hine Memorial Fund Board	<u>January 17, 2019 at 9:00 a.m. - in Poland Village Town Hall.</u>
Planning Commission	<u>January 16, 2019 at 6:00 p.m. in Poland Village Town Hall.</u>
Poland Municipal Forest Board	<u>January 22, 2019 at 7:30 p.m. in Poland Village Town Hall.</u>
Records Commission	<u>No meeting scheduled.</u>
Western Reserve Joint Fire District	<u>January 9, 2018 at 7:30 p.m. at WRJFD Station 92.</u>

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall

Next Regular Meeting:

Tuesday, January 15, 2019 at Poland Village Town Hall

4. Report from Mayor Sicafuse – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Mayor's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

5. Report from Fiscal Officer Nick Srnec – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Fiscal Officer's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

6. Report from Deputy Clerk Mark Mrofchak – NO REPORT.

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7. **Report from Zoning Administrator Tim Clavin** - REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by Mrs. Yash, and seconded by Mr. Moffie, to accept the Zoning Administrator's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

8. **Report from the Street Tree Commissioner James Brammer** - NO REPORT.

9. **Report from Solicitor Atty. Jay Macejko** - REPORTED IN CAUCUS.

A motion was made by Mrs. Yash, and seconded by Mr. Lattanzio, to accept the Solicitor's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

10. **Report from Police Chief and Street Commissioner Russ Beatty**

- a. Police Department - SUBMITTED IN WRITING.
- b. Street Department - SUBMITTED IN WRITING.

A motion was made by Mrs. Yash, and seconded by Mr. Lattanzio, to accept the Police Chief and Street Commissioner's Reports.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

11. **Report from the Engineer** - Mrs. Morgan reported on organizing a meeting with Stephanie Dyer, Eastgate Regional Council of Governments, and Mayor Sicafuse with regards to the watershed idea and the ABC group. It was decided on a morning meeting.

A motion was made by Mr. Lattanzio, and seconded by Mrs. Srnec, to accept the Engineer's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

12. **Reports from Committees of Council.**

- a. Finance, Wage, Audit, and Insurance - Mrs. Srnec reminded everyone that budget requests for 2019 need to be submitted from individual committees.

A motion was made by Mr. Lattanzio, and seconded by Mrs. Morgan, to accept the Finance, Wage, Audit, and Insurance Committee's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- b. Legislation and Policy - Mrs. Morgan reported that a meeting has been scheduled for January 15th at 6:00 p.m. to discuss the landlord registration legislation. Mr. Moffie asked on the status of the historic preservation legislation. Atty. Macejko stated that it is with the Planning Commission and has been reviewed by him.

A motion was made by Mr. Lattanzio, and seconded by Mr. Moffie, to accept the Legislation and Policy Committee's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- c. Police – Mrs. Yash referred to Chief Beatty's report.
- d. Streets, Sidewalks, and Drainage – Mr. Lattanzio reported that the Street department has finished with leaf cleanup.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Moffie**, to accept the Street, Sidewalks, and Drainage Committee's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- e. Buildings, Lands, Utilities, Parks, and Recreation – Mr. Moffie reported that a copier decision will be made at the meeting on January 15th and that the committee would be brainstorming with regards to budget requests. Mr. Srnec reviewed the spreadsheet he prepared regarding copier costs with Team Office. A less expensive quote was received from Graphic Enterprises. It is a local business in Canfield. Mrs. Yash suggested contacting the Village's current vendor, Team Office, to see if the quote could be matched.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Srnec**, to accept the Buildings, Lands, Utilities, Parks, and Recreation Committee's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

13. Reports of Boards and Commissions.

- a. Planning Commission – Mayor Sicafuse reported that the Commission was reviewing the following (Mark Thompson, Commission member, elaborated on the report):
 - i. Replat application for 85 Green Meadow Acres Place.
 - ii. Dave Smith's concerns regarding some vacant historic homes (two on N. Main Street and the Inn on the Green). There is no legal or financial status on these properties.
 - iii. The historic preservation ordinance is being reviewed – it is a long process which was started years ago with another committee which has included public and Council input.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to accept the Planning Commission's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- b. Board of Zoning Appeals – Mrs. Morgan noted that the Board will be reviewing the Home Savings sign variance now that all appropriate fees have been paid with a date to be set for the review.

A motion was made by **Mr. Lattanzio**, and seconded by **Mr. Moffie**, to accept the Board of Zoning Appeals' Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- c. Architectural Review Board – Mrs. Morgan reported that there are two items on the agenda for the next meeting which will be January 7th at 7:00 p.m. in Village Hall.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Srnec**, to accept the Architectural Review Board's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- d. Poland Municipal Forest Board - NO REPORT. *Mr. Moffie noted that the next meeting will be January 22nd and it is a full agenda.*
- e. Hine Memorial Board - NO REPORT.
- f. Western Reserve Joint Fire District Board of Trustees - NO REPORT.
- g. Records Commission - NO REPORT.

14. Reports of Special Committees - NONE.

15. Communications from Poland Village Residents - NONE.

16. New Business - NONE.

17. Old Business - NONE.

18. Motions, Ordinances, and Resolutions -

- a. A motion was made by **Mrs. Yash**, seconded by **Mr. Moffie**, to accept the Mayor's recommendations for the year 2019 to appoint the following individuals: Russ Beatty - Street Commissioner/Police Chief, Atty. Jay Macejko, Solicitor, Tim Clavin, Zoning Administrator, Nicholas Srnec, Fiscal Officer, and Mark Mrofchak, Deputy Clerk of Council.

DISCUSSION/REMARKS: None.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- b. A motion was made by **Mrs. Yash**, seconded by **Mr. Lattanzio**, to approve the carryover of 3.5 vacation days for Paula McFarland, Administrative Assistant, to 2019.

DISCUSSION/REMARKS: None.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- c. A motion was made by **Mrs. Srnec**, seconded by **Mrs. Yash**, to waive the three readings and to pass by emergency an ordinance amending permanent appropriations.

DISCUSSION/REMARKS: NONE.

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	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> EXCUSED
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

- d. A motion was made by Mrs. Srnec, seconded by Mrs. Yash, to present AN ORDINANCE AMENDING ORDINANCE NUMBER 1537-18 (PERMANENT APPROPRIATIONS) RETROACTIVE TO DECEMBER 1, 2018 AND TO DECLARE AN EMERGENCY.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> EXCUSED
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

19. **Second and Third Reading** - NONE.

20. **Presentation of Bills** - *There were no bills to be paid.*

21. **Questions from the Media** - NONE.

22. **Remarks by Council and the Mayor:**

- a. Mr. Lattanzio - Looking forward to another great year.
- b. Mr. Moffie - Happy New Year everyone.
- c. Mrs. Morgan - Happy New Year and welcome back everyone - looking forward to 2019 and all it holds.
- d. Mrs. Srnec - NO COMMENTS.
- e. Mrs. Wilson - EXCUSED.
- f. Mrs. Yash - Welcome back - its 2019 - it's going to be a good year. Thank you for the donations received from Thompson Charitable Trust and Davidson-Becker Funeral Home to benefit the Poland Village Police department.
- g. Mayor Sicafuse - Thank you Atty. Macejko for all of your hard work on the retractions and resubmissions - it was explained very well and we are always trying to do things the right way. Submit your committee requests to Mrs. Srnec right away so that they can be formed by the next meeting.

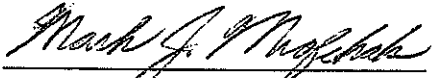
Record of Proceedings

Village of Poland, Ohio

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23. A motion was made by **Mrs. Yash**, seconded by **Mr. Moffie**, to adjourn the meeting.
Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.
Time: 7:53 p.m.



January 11, 2019

Mark J. Mrofchak, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, January 15, 2019**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.