

Zoning Report
3-6-18

1. Zoning Permit requested 57 N. Main St. Stop N Shop gas station which went to Architectural Review Board for Review.
2. The Architectural Review Board met last night Monday March 5, 2018. They discussed a permit request for 57 N. Main St. for a proposed addition to the rear of the building to accommodate a large walk in cooler. Insufficient information was provided to take action on the request. I will be sending Mr. Al-Rai a letter indicating that no action can be taken until a complete architectural plan is submitted including but not limited to the surveyors plan, both side elevation drawings, back elevation plan, foundation plan, siding materials, roofing materials, and overall valuation. Once these items are presented the Board can then review and take action. Current awning code was reviewed for revisions to be submitted to Planning as well as discussion on temporary sign ordinance revisions submitted by the solicitor to be incorporated into the existing 1280 code chapter on signage. They are looking to remove political signs from temporary sign restrictions without repealing restrictions all together so enforceable codes are still in place for all other temporary signage. The next scheduled Architectural Review Board meeting will be Monday April 2nd at 7:00 PM at Village Hall.
3. The Planning Commission met Wednesday February 21st, 2018 at 7:00 PM at Village Hall. We discussed proposed code changes including awnings and temporary signage. Planning will let the architectural Review Board draft the revisions to the code for both items to ensure it corresponds with their wishes. It will then be reviewed by planning.
4. I attended the February BLUPR meeting and reviewed temporary sign requirements with them concerning the placement of signage at Village Hall by non-profits. I reviewed current guidelines and practices to ensure they met with their approval.
5. Investigations:
 - a. 118 S. Main St for sidewalk and "property upkeep" issues.
 - b. 95 W. Mckinley Way for "upkeep issues"

Timothy Clavin
Zoning Administrator