

Poland Village Council
REGULAR SESSION
Tuesday, October 2, 2018

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, October 2, 2018.

Poland Village Mayor Tim Sicafuse called caucus to order at 7:00 p.m.

1. Mr. Moffie reviewed the request by the Forest Board for \$1,300 to hire MS Consultants to perform inspections on the east and west towers and their bases of the Mauthe Bridge. A history of the bridge issue was reviewed by Mr. Moffie. A review of the supplemental contract was discussed. Mr. Srnec noted that the \$5,000 donation from Republic Services received last year has not been appropriated. The Forest Foundation wants the Village to take care of this expense. A discussion was held on Forest Board funding, budget and levy moneys next year.
2. Tim Clavin, Zoning Inspector, gave his zoning report. Mr. Moffie discussed that neighbors are complaining about the port-a-potty at 10 Second St. Atty. Macejko indicated that nothing can be done without some express authority in place in the zoning code. He will research the matter further for an alternative way to address the issue. Mr. Clavin gave background on the issue - he will continue to watch and work with the neighbors on the matter. Zoning permits were discussed.
3. Mr. Srnec, Fiscal Officer, gave his financial report. He indicated that items have been shuffled on the Village website and items have been added. Analytics can now be run from the Village website of user statistics of the site.
4. Mrs. Wilson indicated that a meeting will need to be set for the Legislation committee to discuss the draft historic legislation. A meeting was set for October 16th at 6:00 p.m.

Poland Village Mayor Tim Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Poland Village Mayor Tim Sicafuse opened the meeting with the Pledge of Allegiance.

1. Roll Call was taken with the following Members present:

Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mrs. Linda Srnec, President Pro-Tem of Council
Mrs. Leah Wilson, Member of Council
Mrs. Christine Yash, Member of Council

Also present were:

Atty. Jay Macejko, Solicitor
Tim Clavin, Zoning Administrator
Nicholas J. Srnec, Fiscal Officer
Mark J. Mrofchak, Deputy Clerk of Council

2. Acceptance of Minutes of Previous Meeting(s)

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A motion was made by Mrs. Wilson, and seconded by Mrs. Morgan, to waive the reading and to accept the minutes of the Regular Meeting held September 18, 2018.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson – yeas, Yash - abstain. Motion carries.

3. Notification of Upcoming Meetings and Events to the Public and the News Media

Committees

- Buildings, Lands, Utilities, Parks, and Recreation October 16, 2018 at 6:45 p.m. in Poland Village Town Hall.
- Finance, Wage, & Insurance No meeting scheduled.
- Legislation & Policy October 16, 2018 at 6:00 p.m. in Poland Village Town Hall.
- Police November 7, 2018 at 6:30 p.m. in Poland Village Town Hall.
- Streets, Sidewalks, & Drainage October 16, 2018 at 6:30 p.m. in Poland Village Town Hall.

Boards & Commissions

- Architectural Review Board November 5, 2018 at 7:00 p.m. in Poland Village Town Hall.
- Board of Zoning Appeals October 18, 2018 at 7:00 p.m. in Poland Village Town Hall.
- Hine Memorial Fund Board November 15, 2018 at 9:00 a.m. at Poland Presbyterian Church.
- Planning Commission October 17, 2018 at 7:00 p.m. in Poland Village Town Hall.
- Poland Municipal Forest Board October 23, 2018 at 7:30 p.m. in Poland Village Town Hall
- Records Commission No meeting scheduled.
- Western Reserve Joint Fire District October 10, 2018 at 7:30 p.m. at WRJFD Station 92.

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall

Next Regular Meeting:
Tuesday, October 16, 2018 at Poland Village Town Hall

4. Report from Mayor Sicafuse – Mayor Sicafuse reported the following:

- a. Halloween hours (in conjunction with Poland Township) have been set – October 31st from 5:00 p.m. to 7:00 p.m.
- b. Discussed emails received regarding street issues: Morse Street hole – Chief Beatty stated that the hole will be fixed tomorrow. Alverne Drive – street is a mess. Chief Beatty stated that maintenance has been completed on it. Chief Beatty stated that the road is a necessity for plow trucks, school busses, and garbage trucks and money should be spent to pave it. Atty. Macejko discussed that the street is currently “dedicated” where the Village addresses issues as they occur and maintenance is done (patching). Three options are available to the Village with regards to the road: dedicated, developed (paving, curbing, sewers), or vacate.

A motion was made by Mrs. Yash, and seconded by Mrs. Srnec, to accept the Mayor’s Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

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5. Report from Fiscal Officer Nick Srnec – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Morgan**, to accept the Fiscal Officer's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

6. Report from Deputy Clerk Mark Mrofchak – NO REPORT.

7. Report from Zoning Administrator Tim Clavin – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Wilson**, and seconded by **Mr. Srnec**, to accept the Zoning Administrator's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

8. Report from the Street Tree Commissioner James Brammer – NO REPORT.

9. Report from Solicitor Atty. Jay Macejko – Atty. Macejko reported the following:

- a. Forest Board – felt the money spent on the MS Consultants' contract addendum is money well spent (\$1,300). A general discussion should also be held with the Village's insurance provider. Additionally, the study will assist the Village as to what direction should be taken with the Mauthe Bridge.
- b. First Energy bankruptcy – noted that a "proof of claim" deadline to submit is approaching on behalf of the Village. While reviewing the list of assets in the proceeding, he noted that the Village owed \$2,700. Mr. Srnec asked what it was for since he was unaware of anything being owed. Atty. Macejko will research this further and submit the proof of claim.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Srnec**, to accept the Solicitor's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

10. Report from Police Chief and Street Commissioner Russ Beatty

- a. Police Department – SUBMITTED IN WRITING.
- b. Street Department – SUBMITTED IN WRITING. Mrs. Wilson discussed a tree issue she noticed on Lee and requested a sign be placed to warn drivers of children playing. Mr. Lattanzio asked about stump removal on the Village grounds. Chief Beatty stated he would follow up on both matters.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to accept the Police Chief and Street Commissioner's Reports.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

11. Report from the Engineer – NO REPORT.

12. Reports from Committees of Council.

- a. Finance, Wage, Audit, and Insurance – Mr. Srnec asked if a meeting needs to be set up with the Village’s insurance provider to discuss concerns about the Mauthe Bridge. Atty. Macejko stated that he would call on the matter to discuss concerns. If there are issues, he will report to Council on recommended further action. Discussion was held on the payment of \$1,300 for the study by MS Consultants. Mr. Srnec stated that the money should come from the \$5,000 received from Republic Services.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Yash**, to accept the Finance, Wage, Audit, and Insurance Committee’s Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- b. Legislation and Policy – NO REPORT.

- c. Police – Mrs. Yash reported the following:

- i. Equipment for the new police cruiser should be delivered today or tomorrow.
- ii. New employees seem to be doing well.
- iii. Firearms qualifications will be next Tuesday.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Srnec**, to accept the Police Committee’s Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- d. Streets, Sidewalks, and Drainage – NO REPORT.

- e. Buildings, Lands, Utilities, Parks, and Recreation – Mrs. Wilson reported that the Committee submitted bills for the upcoming “Lighting of the Village” which have been processed.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Srnec**, to accept the Buildings, Lands, Utilities, Parks, and Recreation Committee’s Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

13. Reports of Boards and Commissions.

- a. Planning Commission – Mrs. Wilson stated that the Commission will review the draft historic preservation ordinance on October 17th. She stated that the Legislation and Policy Committee will also review this ordinance. She noted that this has been an ongoing project for 10 years and thanked all for their contributions, especially Mark Thompson, Rex Fisher, Rebecca Rogers, and Mayor Sicafuse. The hope is to solidify this document by the end of the year.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Morgan**, to accept the Planning Commission’s Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- b. Board of Zoning Appeals – NO REPORT.

- c. Architectural Review Board – Mrs. Morgan stated that a meeting was held on October 1st – two items were discussed as noted in Mr. Clavin’s zoning report.

Record of Proceedings

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A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Srnec**, to accept the Architectural Review Board's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- a. Poland Municipal Forest Board – Reported by Mr. Moffie and SUBMITTED IN WRITING.

A motion was made by **Mrs. Wilson**, and seconded by **Mr. Lattanzio**, to accept the Poland Municipal Forest Board's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- b. Hine Memorial Board – Mrs. Wilson reported that the Board is reviewing tree and retainer wall quotes. Their focus will be on the green planting. The next meeting of the Board will be in November.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Morgan**, to accept the Hine Memorial Board's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- c. Western Reserve Joint Fire District Board of Trustees – NO REPORT.
d. Records Commission – NO REPORT.

14. Reports of Special Committees – NONE.

15. Communications from Poland Village Residents –

- a. Elinor Zedaker, 70 Poland Manor, praised Mr. Moffie on his thorough Forest Board report. Mrs. Zedaker also indicated that the budget for the next year has not been approved by the Forest Board but should be in November. The budget's main goal is to allow for the maintenance and care of the forest. She is pleased that the historic preservation ordinance is moving along and she thanked everyone for their good work.

16. **New Business** – Mr. Lattanzio reminded everyone that he is preparing the next Village monthly update with Mrs. Morgan and to let him know of any important upcoming dates. He will include the scheduled time for trick or treating. Mrs. Morgan thought it would be a good idea to include the date of the first leaf pickup. Mayor Sicafuse suggested the change in next month's Council meeting to November 7th.

17. Old Business – NONE.

18. Motions, Ordinances, and Resolutions –

- a. A motion was made by **Mrs. Wilson**, seconded by **Mrs. Morgan**, to set Trick or Treat hours on Wednesday, October 31st from 5:00 p.m. to 7:00 p.m.

DISCUSSION/REMARKS: NONE.

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Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- h. A motion was made by **Mr. Moffie**, seconded by **Mrs. Wilson**, to use \$1,300 from the donation from Republic Services of \$5,000 to pay for the MS Consultants study on the east and west towers and bases of Mauthe Bridge subject to the Mayor's and Solicitor's approval.

DISCUSSION/REMARKS: NONE.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

19. Second and Third Reading - NONE.

- 20. Presentation of Bills -** A motion was made by **Mrs. Yash**, seconded by **Mr. Lattanzio**, to pay outstanding bills.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- 21. Questions from the Media -** Jessica Harker, Vindicator, asked about the Republic Services donation. Mayor Sicafuse discussed the background of the donation.

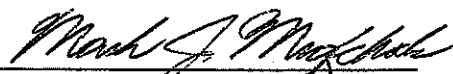
22. Remarks by Council and the Mayor

- a. Mr. Lattanzio - Happy Fall!
- b. Mr. Moffie - Thanked the Fiscal Officer and Council for the \$1,300 to pay MS Consultants. Never thought he would have a three hour conversation about port-a-potties in the back yard of constituents!
- c. Mrs. Morgan - Thanked Mr. Clavin for loaning her a pair of glasses and for his dedication, knowledge and willingness to work on issues.
- d. Mrs. Srnec - NO COMMENTS.
- e. Mrs. Wilson - Chief Beatty is doing a great job and is responsive to all requests.
- f. Mrs. Yash - NO COMMENTS.
- g. Mayor Sicafuse - NO COMMENTS.

- 23. A motion was made by Mrs. Yash, seconded by Mr. Moffie, to adjourn the meeting.**

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

Time: 8:12 p.m.



October 10, 2018

Mark J. Mrofchak, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, October 16, 2018**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.