

Poland Village Council
REGULAR SESSION
Tuesday, July 3, 2018

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, July 3, 2018.

Poland Village President Pro-Tem of Council Linda Srnec called caucus to order at 7:00 p.m.

1. Mrs. Wilson thanked the "Celebrate Poland" committee and introduced Cindy Best. Ms. Best apologized for the lawn issue caused by a stuck car. In addition, a truck assisting with the car got stuck as well. She stated that the committee would pay for the damage made to the side yard. Mrs. Srnec stated to check with Chief Beatty regarding the repair. Council expressed their compliments to Ms. Best and the committee.
2. Mr. Moffie discussed the "Veteran's Only" parking spot and reviewed the request form. There would be no cost to the Village. Mrs. Srnec suggested speaking to the local veteran's organization regarding implementing this program.
3. Mrs. Wilson thanked Mr. Moffie and Mr. Lattanzio for the work that was completed in her absence. She stated that the Committee will be requesting quotes on the rental of runners for the hall. It was suggested that a quote be obtained from Cintas since uniforms are rented from them. Mr. Clavin discussed the panic hardware on the handicapped entrance. Atty. Macejko stated that the panic hardware needs to be operable during normal Village business hours and there is no easy answer with the issues of being an historic building, ADA compliant, and fire codes. Mr. Lattanzio noted that the main concern is that the handicapped access door is locked during the day.
4. Tim Clavin, Zoning Inspector, gave his zoning report.
5. Mr. Srnec, Fiscal Officer, gave his financial report.
6. Mrs. Morgan reported that the street list for the 2019 OPWC grant is due from MS Consultants by July 19th. A list of streets for the 2019 paving project is needed for the grant submission. Mrs. Morgan stated that the Street Committee/Council will need to verify the streets to be included in the paving project for 2019.

Poland Village President Pro-Tem of Council Linda Srnec called the REGULAR MEETING to order at 7:30 p.m.

Poland Village President Pro-Tem of Council Linda Srnec opened the meeting with the Pledge of Allegiance.

1. Roll Call was taken with the following Members present:

Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mrs. Linda Srnec, President Pro-Tem of Council
Mrs. Leah Wilson, Member of Council
Mrs. Christine Yash, Member of Council

Also present were:

Mr. Russ Beatty, Police Chief and Street Commissioner

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Atty. Jay Macejko, Solicitor
Tim Clavin, Zoning Administrator
Nicholas J. Srnec, Fiscal Officer
Mark J. Mrofchak, Deputy Clerk of Council

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Wilson**, to excuse Mayor Tim Sicafuse.
Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

2. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to waive the reading and to accept the minutes of the Regular Meeting held June 19, 2018.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas, Wilson - abstain. Motion carries.

3. Notification of Upcoming Meetings and Events to the Public and the News Media

Committees

Buildings, Lands, Utilities,
Parks, and Recreation
Finance, Wage, & Insurance
Legislation & Policy
Police
Streets, Sidewalks, & Drainage

July 17, 2018 at 6:45 p.m. in Poland Village Town Hall.

No meeting scheduled.

July 17, 2018 at 6:30 p.m. in Poland Village Town Hall.

August 7, 2018 at 6:30 p.m. in Poland Village Town Hall.

July 17, 2018 at 6:30 p.m. in Poland Village Town Hall.

Boards & Commissions

Architectural Review Board
Board of Zoning Appeals
Hine Memorial Fund Board
Planning Commission
Poland Municipal Forest Board
Records Commission
Western Reserve Joint Fire District

August 6, 2018 at 7:00 p.m. in Poland Village Town Hall.

No meeting scheduled.

July 19, 2018 at 9:00 a.m. at Poland Presbyterian Church.

July 18, 2018 at 7:00 p.m. in Poland Village Town Hall.

July 24, 2018 at 7:30 p.m. in Poland Village Town Hall

No meeting scheduled.

July 11, 2018 at 7:30 p.m. at WRJFD Station 92.

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.

Regular Meeting at 7:30 p.m. at Poland Village Town Hall

Next Regular Meeting:

Tuesday, July 17, 2018 at Poland Village Town Hall

4. Report from Mayor Sicafuse - EXCUSED.

5. Report from Fiscal Officer Nick Srnec - REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Wilson**, and seconded by **Mr. Moffie**, to accept the Fiscal Officer's Report.

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Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

6. **Report from Deputy Clerk Mark Mrofchak** – NO REPORT.
7. **Report from Zoning Administrator Tim Clavin** – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Zoning Administrator's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

8. **Report from the Street Tree Commissioner James Brammer** – NO REPORT.
9. **Report from Solicitor Atty. Jay Macejko** – Atty. Macejko reported the following:
 - a. A letter was sent to the resident at 4 Riverside Drive on June 21st giving a 10 day abatement period. Atty. Macejko received no response. He will draft a resolution for abatement proceedings by the Village.
 - b. Needs one more piece of information to complete the draft of motions needed for the Village Mayor's Court.
 - c. A final draft of administrative penalties has been prepared.
 - d. A draft of the "group home" density resolution will be prepared and will be submitted to the Legislative Committee for review.

A motion was made by **Mr. Wilson**, and seconded by **Mr. Moffie**, to accept the Solicitor's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

10. **Report from Police Chief and Street Commissioner Russ Beatty**
 - a. Police Department – SUBMITTED IN WRITING.
 - b. Street Department – SUBMITTED IN WRITING.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Police Chief and Street Commissioner's Reports.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

11. **Report from the Engineer** – Mrs. Morgan reported that she met with Rebecca Rogers regarding the iron bridge project. Ms. Rogers is working on obtaining the qualifications needed to oversee the project. Mrs. Morgan noted that they would be working with CT Consultants and MS Consultants for design and overseeing construction work on the bridge project per ODOT requirements regarding having different firms overseeing those parts of the work.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Moffie**, to accept the Engineer's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

12. **Reports from Committees of Council.**

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- a. Finance, Wage, Audit, and Insurance – Mrs. Srnec asked about an update regarding the audit. Mr. Srnec stated that the audit started on June 26th and will take approximately three to four weeks to complete at a cost of \$4,510. It is being completed as an “agreed upon procedure”. A normal financial audit would cost approximately \$16,000.

A motion was made by **Mrs. Wilson**, and seconded by **Mr. Moffie**, to accept the Finance, Wage, Audit, and Insurance Committee’s Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- b. Legislation and Policy – Mrs. Wilson reported that the committee met tonight and will request Atty. Macejko to explore language regarding group home density issues in the Village. The tree list species will be brought to Council in two weeks.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Moffie**, to accept the Legislation and Policy Committee’s Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- c. Police – Mrs. Yash reported that the Committee met tonight. She noted that she would make two motions tonight: placing an ad to sell four vehicles from the impound lot and two vehicles for scrap.

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Morgan**, to accept the Police Committee’s Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- d. Streets, Sidewalks, and Drainage – NO REPORT.
- e. Buildings, Lands, Utilities, Parks, and Recreation – REPORTED IN CAUCUS by Mrs. Wilson.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Moffie**, to accept the Buildings Lands, Utilities, Parks, and Recreation Committee’s Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

13. Reports of Boards and Commissions.

- a. Planning Commission – *Mrs. Wilson noted that the next meeting will be Wednesday, July 18th.*
- b. Board of Zoning Appeals – NO REPORT.
- c. Architectural Review Board – *Mrs. Morgan reported that the Board met on July 2nd and referred to Mr. Clavin’s zoning report.*
- d. Poland Municipal Forest Board – Mr. Moffie reported that the meeting minutes were presented in writing and distributed to all Council members.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to accept the Poland Municipal Forest Board’s meeting minutes from the July 3, 2018 meeting.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- e. Hine Memorial Board – NO REPORT.
- f. Western Reserve Joint Fire District Board of Trustees – NO REPORT.
- g. Records Commission – NO REPORT.

14. Reports of Special Committees – NONE.

15. Communications from Poland Village Residents –

- a. Elinor Zedaker, 70 Poland Manor, thanked Council for speaking up. Mrs. Zedaker was very complimentary to Tim Clavin and the first responders/HAZMAT who contained the recent oil leak which occurred in Burgess Run.
- b. Laurie LaPlante, 19 Elm Street, complimented Mr. Srnec on the Village website. Mrs. LaPlante asked if community events could be added to the website. Mr. Srnec stated that he would post them if sent to him. Mrs. LaPlante then asked about the Mauthe Bridge and whether it was going to be replaced or not – she had been hearing rumors. Mr. Moffie noted that at the Forest Board's special meeting on June 12th, the Board voted to pursue funding for replacement/repair/upgrades to the bridge. A presentation will be made to the Forest Foundation. Mark Thompson, Forest Board, discussed the background and issues with the bridge. Extensive discussion occurred on this topic during Council session.
- c. Cathy Lind, 24 Audubon, stated that there is a lot of erroneous information circulating regarding the suspension bridge project. She noted that Council has the ultimate responsibility to make a decision on the bridge and also noted that a presentation needs to be made in order to acquire funding. She hopes that the issues with the bridge can be addressed without harming or changing its historic integrity. She stated that if it is not imperative that the iron bridge project be done in a restrictive time frame that the Forest Board use caution and seek out other resources besides that of Dr. Islam from YSU. There are a number of engineers without an ulterior motive that will come in with an objective eye stating the best way to accomplish this in the least expensive way while still maintaining the integrity of the bridge.
- d. Mrs. Srnec asked if the bridge is the most pressing issue in the forest currently. Mr. Thompson responded that the Board prioritizes the areas where the forest is used the most. He stated that erosion control, water quality, aquatic habitat, Mauthe Bridge, Drake Run/Butler culvert, signage, and interior trail walkways are among the top issues currently.
- e. Mrs. Wilson appreciated Mrs. LaPlante for coming to address her issues, especially the issue of the availability of minutes. A discussion was held on minute submission. Mrs. Srnec also noted that Council needs to know about any forest issues that are imperative to safety so that they can be addressed.

16. New Business – NONE.

17. Old Business – NONE.

18. Motions, Ordinances, and Resolutions –

- a. A motion was made by Mrs. Yash, seconded by Mrs. Wilson, to advertise four impound vehicles for sale with bids to be opened at the council meeting on August 7th at 7:00 p.m.

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DISCUSSION/REMARKS: NONE.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- b. A motion was made by **Mrs. Yash**, seconded by **Mr. Lattanzio**, to direct Chief Beatty to salvage a 2009 Volkswagen Passat and a 2010 Cadillac DTS with no value with the money from the salvage to go to the General Fund.

DISCUSSION/REMARKS: NONE.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

19. **Presentation of Bills** - A motion was made by **Mrs. Yash**, seconded by **Mr. Moffie**, to pay outstanding bills.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

20. **Questions from the Media** - NONE.

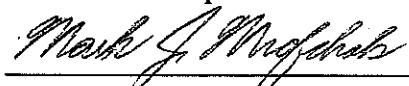
21. Remarks by Council and the Mayor

- a. Mr. Lattanzio - Thanked everyone in the audience for attending - had an awesome Celebrate Poland weekend and happy 4th of July!
- b. Mr. Moffie - Ditto on Mrs. Yash's comments. Reminded citizens of the vacancy on the Forest Board - the mayor will try to make an appointment between now and July 17th. Thanked the Lattanzio family for the flowers/hanging baskets/ornaments for Village Hall. Nice job to Mrs. Srnec for running tonight's meeting and have a good 4th of July.
- c. Mrs. Morgan - Thanked Mrs. Srnec for leading the meeting tonight, happy 4th of July, and thanks to everyone in attendance tonight and talking with us.
- d. Mrs. Srnec - NO COMMENTS.
- e. Mrs. Wilson - Happy 4th of July.
- f. Mrs. Yash - Happy 4th of July and thanked Cindy Best and her committee on Celebrate Poland - it was a wonderful weekend.
- g. Mayor Sicafuse - EXCUSED.

22. A motion was made by **Mrs. Yash**, seconded by **Mr. Moffie**, to adjourn the meeting.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

Time: 8:33 p.m.



July 12, 2018

Mark J. Mrofchak, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, July 17, 2018**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.