

Poland Village Council
REGULAR SESSION
Tuesday, June 19, 2018

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, June 19, 2018.

Poland Village Mayor Tim Sicafuse called caucus to order at 7:00 pm.

1. Mayor Sicafuse introduced David Janofa, Superintendent, Poland LSD. Mr. Janofa expressed his appreciation to Chief Beatty for the safety he has provided to the schools as a result of the recent school shootings. Additionally, he appreciates the relationship that the Police department has with the school system. Mr. Janofa continued his discussion regarding the proposed busing for the upcoming school year. He noted the following:
 - a. A performance audit was completed by the Ohio Auditor of State.
 - b. Recommended the closing of Dobbins and Union elementary schools.
 - c. McKinley elementary will now house 3rd, 4th, and 5th grades. Poland Middle school will house 6th, 7th, and 8th grades.
 - d. Bidding will commence on driveway work to reduce safety concerns regarding the arrival and dismissal of school. All busses will be parked off the road.
 - e. There will be different arrival and dismissal times depending on grade levels.
2. Mrs. Srnec reviewed the ordinances that she will be presenting this evening.
3. Mayor Sicafuse reported the following:
 - a. Spoke with John Scotford, TORO. ODOT wants to use the color "brown" on the bridge painting. He described what parts of the bridge that will be painted. There will be no cost to the Village.
 - b. Spoke with John Scotford, TORO, regarding trees that are covering the view of the Library. The trees are located in the creek bank. Mr. Scotford was going to talk to Debbie Liptak, Youngstown Public Library, and some property owners as to who might own the property. Atty. Macejko suggested contacting the Army Corp of Engineers regarding procedures and checking with the Mahoning County GIS to determine the property owner.
 - c. Movie pavilion – was asked if someone other than Ron Eiselstein can obtain permits for the rebuilding of the movie theater with Mr. Eiselstein completing the work. Atty. Macejko noted that the theater must be built on his property and not on the riparian way. Any submitted plans must have a professional engineer's stamp on all of the drawings.
 - d. Reminded Council that a new Hine Fund board member must be in place for the next Hine Fund board meeting on July 19th at 9:00 a.m.
 - e. OPWC grant application – meeting was held this morning at Eastgate Regional Council of Governments. The deadline for submitting an application is August 31st. Stephanie Dyer also discussed Clean Ohio Water Act monies that are available for green projects such as the forest and watershed.
4. Mr. Srnec gave his financial report. He stated that for the second meeting in July, he will have a six month financial report on the budget. He discussed Hine fund donations and the procedures for recording and using these funds.
5. Atty. Macejko reported the following:
 - a. Spoke with Chief Beatty regarding obtaining files in the previous Mayor's court case.
 - b. An estimate was received for the work needed on the utility pole on Riverside Drive. A letter will be sent to the property owner which will include a short time period for

Record of Proceedings

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complying. If not, the work will be completed by the Village and certified to the tax abstract.

6. Mrs. Morgan reported the following:
 - a. Met with Rebecca Rogers and Gary DiOrio with regards to the iron (cemetery) bridge. ODOT requires two separate consultants for the project: design and oversight. The project can be overseen locally. The engineers selected were Gary DiOrio and Mark Fisher (Mill Creek MetroParks)
 - b. The street list for the 2019 OPWC grant is due mid-July. The list was sent to Mr. Lattanzio and Mayor Sicafuse to review and for recommendation.

Poland Village Mayor Tim Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Poland Village Mayor Tim Sicafuse opened the meeting with the Pledge of Allegiance.

1. Roll Call was taken with the following Members present:

Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mrs. Linda Srnec, President Pro-Tem of Council
Mrs. Christine Yash, Member of Council

Also present were:

Mr. Russ Beatty, Police Chief and Street Commissioner
Atty. Jay Macejko, Solicitor
Nicholas J. Srnec, Fiscal Officer
Mark J. Mrofchak, Deputy Clerk of Council

A motion was made by Mrs. Yash, and seconded by Mrs. Srnec, to excuse Leah Wilson, Council member and Timothy Clavin, Zoning Administrator.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

2. Acceptance of Minutes of Previous Meeting(s)

A motion was made by Mrs. Morgan, and seconded by Mr. Lattanzio, to waive the reading and to accept the minutes of the Regular Meeting held June 5, 2018.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

3. Notification of Upcoming Meetings and Events to the Public and the News Media

Committees

Buildings, Lands, Utilities,
Parks, and Recreation
Finance, Wage, & Insurance

July 3, 2018 at 6:30 p.m. in Poland Village Town Hall.
No meeting scheduled.

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Legislation & Policy July 3, 2018 at 6:00 p.m. in Poland Village Town Hall.
Police July 3, 2018 at 6:30 p.m. in Poland Village Town Hall.
Streets, Sidewalks, & Drainage July 17, 2018 at 6:30 p.m. in Poland Village Town Hall.

Boards & Commissions

Architectural Review Board July 2, 2018 at 7:00 p.m. in Poland Village Town Hall.
Board of Zoning Appeals No meeting scheduled.
Hine Memorial Fund Board July 19, 2018 at 9:00 a.m. at Poland Presbyterian Church.
Planning Commission June 20, 2018 at 7:00 p.m. in Poland Village Town Hall.
Poland Municipal Forest Board June 26, 2018 at 7:30 p.m. in Poland Village Town Hall
Records Commission No meeting scheduled.
Western Reserve Joint Fire District July 11, 2018 at 7:30 p.m. at WRJFD Station 92.

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall

Next Regular Meeting:
Tuesday, July 3, 2018 at Poland Village Town Hall

4. Report from Mayor Sicafuse – REPORTED IN CAUCUS.

A motion was made by **Mrs. Srnec**, and seconded by **Mrs. Morgan**, to accept the Mayor's Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

5. Report from Fiscal Officer Nick Srnec – REPORTED IN CAUCUS AND SUBMITTED IN WRITING.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to accept the Fiscal Officer's Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

6. Report from Deputy Clerk Mark Mrofchak – NO REPORT.

7. Report from Zoning Administrator Tim Clavin – SUBMITTED IN WRITING.

A motion was made by **Mrs. Srnec**, and seconded by **Mr. Lattanzio**, to accept the Zoning Administrator's Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

8. Report from the Street Tree Commissioner James Brammer – NO REPORT.

9. Report from Solicitor Atty. Jay Macejko – REPORTED IN CAUCUS.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Srnec**, to accept the Solicitor's Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

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10. Report from Police Chief and Street Commissioner Russ Beatty

- a. Police Department – SUBMITTED IN WRITING.
- b. Street Department – SUBMITTED IN WRITING.

A motion was made by **Mrs. Srnec**, and seconded by **Mr. Moffie**, to accept the Police Chief and Street Commissioner's Reports.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- 11. Report from the Engineer** – Mrs. Morgan reported that a complaint was received from a constituent regarding the sewer project in the forest. There is debris, cones, sewer piping, bales of hay, and the site is not leveled. Mrs. Morgan spoke with Gary DiOrio – the Sanitary Engineer has granted an extension to the contractor until July 15th due to muddy conditions. Additionally, an allowance of 30 days is needed for settling and testing of the new piping. Work that is left includes clean-up, landscaping, and the construction of the walking trail.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Srnec**, to accept the Engineer's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

12. Reports from Committees of Council.

- a. Finance, Wage, Audit, and Insurance – NO REPORT.
- b. Legislation and Policy – Mr. Moffie reported that the committee will meet on July 3rd to review and vote on items sent in from the Planning Commission.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Lattanzio**, to accept the Legislation and Policy Committee's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- c. Police – Mrs. Yash referred to Chief Beatty's report.
- d. Streets, Sidewalks, and Drainage – Mr. Lattanzio gave further clarification on the information as presented by Superintendent Janofa in caucus regarding the parking area for buses.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Srnec**, to accept the Streets, Sidewalks, and Drainage Committee's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- e. Buildings, Lands, Utilities, Parks, and Recreation – Mr. Lattanzio stated that the wrought iron railing on the front porch has been installed. Village Hall lights for upstairs have been ordered and are being shipped. The Committee is slowly working its way through its list of projects.

A motion was made by **Mrs. Morgan**, and seconded by **Mrs. Srnec**, to accept the Buildings Lands, Utilities, Parks, and Recreation Committee's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

13. Reports of Boards and Commissions.

- a. Planning Commission – Mayor Sicafuse stated that the committee met on June 5th. Ordinance 1024 revision and the tree pamphlet were approved and sent to the Legislation and Policy Committee. The next meeting is scheduled for Wednesday, June 20th.

A motion was made by **Mrs. Morgan**, and seconded by **Mr. Lattanzio**, to accept the Planning Commission's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- b. Board of Zoning Appeals – NO REPORT.
- c. Architectural Review Board – Mrs. Morgan reported that the Board met on June 8th to review the siding for the small building behind Cornersburg Pizza. The Board is scheduled to meet again on July 2nd. Mrs. Srnec asked if everything was brought up to code with the gas station. Mrs. Morgan stated that the proper drawings are needed but the owner does not want to spend the money.

A motion was made by **Mr. Lattazio**, and seconded by **Mr. Moffie**, to accept the Architectural Review Board's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- d. Poland Municipal Forest Board – Mr. Moffie reported that a special meeting was held on June 19th – minutes of the meeting were distributed to all Council members. Mr. Moffie noted that a Forest Board member resigned. Allegations brought up in the resignation letter will be addressed by the Board.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Srnec**, to accept the Poland Municipal Forest Board's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- e. Hine Memorial Board – NO REPORT.
- f. Western Reserve Joint Fire District Board of Trustees – Mr. Lattanzio reported that a meeting was held on June 6th – the board discussed the groundwork to get the levy on the next ballot and touched base on the different stations.

A motion was made by **Mr. Moffie**, and seconded by **Mrs. Srnec**, to accept the Western Reserve Joint Fire District Board of Trustees' Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

- g. Records Commission – NO REPORT.

14. Reports of Special Committees – NONE.

15. Communications from Poland Village Residents –

- a. Karen Ho, 134 College Street, stated that she was the constituent that Mrs. Morgan was referring to in her report. She elaborated on the issue in the forest. There are a number of

areas with standing water which have led to a really bad mosquito issue. Additionally, ponding has occurred and there are now tadpoles in these temporary ponds. She thought the sight had been abandoned. She considered contacting the Mahoning County Health Department regarding these issues. There is rubbish blocking both trails. She also showed Council pictures of the problems she discussed. She also stated that employees with the Mahoning County Sanitary Engineer were "rude and vial" and she found the employees of Bova Excavating as "very kind".

16. New Business -

- a. Mr. Lattanzio stated that Ron Eiselstein presented minutes to him from a meeting of Streetscapes on December 3, 2002 which provides proof that it was a Village project (stairway). Mr. Eiselstein would like the Village to maintain the stairway. Mrs. Srnec stated that no Village money was used for the stairway. Former Mayor Ruth Wilkes raised the money needed for the stairway. Mr. Lattanzio suggested sending a letter to explain the Village's position. Atty. Macejko suggested clarifying the issue with ODOT, especially the right of way.

17. Old Business -

- a. Mr. Lattanzio introduced Fire Chief Chip Comstock to discuss the Village's proposed "Vial of Life" program. Chief Comstock noted that the fire district had implemented something similar to this years ago. He stated that 70% to 80% of calls are medical related. This type of program is helpful to first responders, police, and the coroner especially with individuals who are confused or unconscious. The critical information that should be contained on this information sheet should be: medication/medical history, primary care physician, and emergency contact information. This is the same information that the first responders would be including on their medical information sheets and provide to an ambulance company. Chief Comstock stated that he sees no issues with liability and the program is a benefit to residents as well as first responders. Mr. Moffie stated his concern with issues of privacy, misinformation, and medical information being out in public. Chief Comstock stated that there is governmental immunity under Chapter 2744 of the Ohio Revised Code regarding the expensing of funds under discretionary programs. An extensive discussion occurred regarding the benefits of the program. Mr. Lattanzio asked what the next step would be to implement the program. Atty. Macejko stated that this program would be similar to the "Senior Watch" program in that it is a safety program and suggested that Council pass a resolution in support of the program.
- b. Mr. Lattanzio discussed the proposed "Community Enrichment Committee" and his involvement with a similar committee at YSU.
- c. Mayor Sicafuse stated that he responded to TORO's list with a letter addressing everything that Council discussed as well as a list of Village committees that could be of assistance to some of the questions/projects that were proposed.

18. Motions, Ordinances, and Resolutions -

- a. A motion was made by Mrs. Srnec, seconded by Mr. Lattanzio, to waive the three readings and to pass by emergency an ordinance regarding the resurfacing of SR 616.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> EXCUSED
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

- b. A motion was made by **Mrs. Srnec**, seconded by **Mr. Lattanzio**, to present AN ORDINANCE ENACTED BY THE VILLAGE OF POLAND OF MAHONING COUNTY, OHIO HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA), IN THE MATTER OF THE STATED DESCRIBED PROJECT (RESURFACING OF SR 616 FROM SR 170 TO THE VILLAGE NORTH CORPORATION LIMIT IN THE VILLAGE OF POLAND) AND DECLARING AN EMERGENCY.

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> EXCUSED
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

- c. A motion was made by **Mrs. Srnec**, seconded by **Mrs. Morgan**, to waive the three readings and to pass by emergency an ordinance regarding minor bridge work (deck sealing).

DISCUSSION/REMARKS: NONE.

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> EXCUSED
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

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- d. A motion was made by **Mrs. Srnec**, seconded by **Mr. Lattanzio**, to present AN ORDINANCE ENACTED BY THE VILLAGE OF POLAND OF MAHONING COUNTY, OHIO HEREINAFTER REFERRED TO AS THE LOCAL PUBLIC AGENCY (LPA), IN THE MATTER OF THE STATED DESCRIBED PROJECT (MINOR BRIDGE WORK (DECK SEALING) TO SFN 5004152 MAH-170-09.75 OVER YELLOW CREEK IN THE VILLAGE OF POLAND) AND DECLARING AN EMERGENCY.

DISCUSSION/REMARKS: NONE.

	Yea	Nay	Abstain
Mr. Lattanzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Moffie	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Morgan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Srnec	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mrs. Wilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> EXCUSED
Mrs. Yash	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Vote: 5 yeas. Motion carries unanimously.

19. **Presentation of Bills** - A motion was made by **Mrs. Yash**, seconded by **Mr. Lattanzio**, to pay outstanding bills.

Vote: Lattanzio, Moffie, Morgan, Srnec, Yash - yeas. Motion carries unanimously.

20. **Questions from the Media** - NONE.


21. Remarks by Council and the Mayor

- Mr. Lattanzio - Great meeting everybody - good to see the audience tonight. Great discussion!
- Mr. Moffie - Good crowd tonight, thank you for showing and looking forward to Celebrate Poland.
- Mrs. Morgan - Thanks to Mr. Krygowski for his service on the Forest Board and she will attend the next Forest Board meeting to participate and join in the discussion.
- Mrs. Srnec - Thanks to the fire chief for coming out this evening.
- Mrs. Wilson - EXCUSED.
- Mrs. Yash - NO COMMENTS.
- Mayor Sicafuse - NO COMMENTS.

22. A motion was made by **Mrs. Yash**, seconded by **Mr. Moffie**, to adjourn the meeting.

Vote: Lattanzio, Moffie, Srnec, Yash - yeas. Motion carries unanimously.

Time: 8:18 p.m.



June 28, 2018

Mark J. Mrofchak, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, July 3, 2018**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.