

Poland Village Council
REGULAR SESSION
Tuesday, March 6, 2018

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

The Council of the Village of Poland Ohio met in REGULAR SESSION at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082 on Tuesday, March 6, 2018.

Poland Village Mayor Tim Sicafuse called caucus to order at 7:00 p.m.

1. Mrs. Wilson introduced Jackie Miller, president, and Laurie LaPlante, member, Poland Junior Women's Club who discussed some of their upcoming projects and also discussed their pleasure with the Village Street Department's help with the Lighting of the Village this year. Mrs. Wilson noted that she wanted to brief Council on some budget requests on behalf of the group.
2. Mrs. Wilson stated that BLUPR is interested in knowing the charges of the Street Department as it relates to work completed for the committee. She would like to see Village funds set aside for upcoming activities such as the Easter egg hunt and the Lighting of the Village. The group also provides two \$500 scholarships to Poland school seniors. Mrs. Srnec discussed BLUPR budget requests. Mr. Srnec discussed the 2018 budget allocation for BLUPR (paint, lighting, carpet cleaning). Mrs. Wilson was interested in seeing the 2018 allotments increased. Mr. Srnec noted that they were based on 2017 allotments which were not completely used.
3. Mr. Moffie discussed the Forest Board website contract. He requested that the Village enter into a contract with Tailored IT Solutions in the amount of \$2,521.54 on behalf of the Forest Board. Mr. Moffie introduced Mark Thompson, Forest Board member, who discussed the details of the website work. He noted that the website will provide more information to the public and will educate, provide knowledge, and provide history. Bill Dunnivant, former Village councilman, will assemble the website information. The contract includes an annual fee for the server use, license, and development costs as well as training for website administrators. Money for the first year is coming from private funds. Mayor Sicafuse asked about the time frame for the website going live. Mr. Thompson stated that it would be about two months. He also noted that the site is compatible with smart phone use and that the web address would be www.polandmunicipalforest.com.

Poland Village Mayor Tim Sicafuse called the REGULAR MEETING to order at 7:30 p.m.
Poland Village Mayor Tim Sicafuse opened the meeting with the Pledge of Allegiance.

1. Roll Call was taken with the following Members present:

Mr. Anthony Lattanzio, Member of Council
Mr. Samuel Moffie, Member of Council
Mrs. Martha Morgan, Member of Council
Mrs. Linda Srnec, President Pro-Tem of Council
Mrs. Leah Wilson, Member of Council
Mrs. Christine Yash, Member of Council

Also present were:

Mr. Russ Beatty, Police Chief and Street Commissioner
Atty. Jay Macejko, Solicitor
Tim Clavin, Zoning Administrator

Poland Village Council
REGULAR SESSION
Tuesday, March 6, 2018

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

Nicholas J. Srnec, Fiscal Officer
Mark J. Mrofchak, Deputy Clerk of Council

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Srnec**, to suspend the orders of the day.
Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

Mrs. Morgan introduced Rebecca Rogers who gave a brief background on the cemetery bridge restoration project. A check presentation was made from employees and residents of the Inn at Poland Way in the amount of \$2,500 to the Mayor to help with the restoration project.

A motion was made by **Mrs. Yash**, and seconded by **Mr. Lattanzio**, to resume the orders of the day.
Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously

2. Acceptance of Minutes of Previous Meeting(s)

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Morgan**, to waive the reading and to accept the minutes of the Regular Meeting held February 20, 2018.
Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson - yeas, Yash - abstain. Motion carries.

3. Notification of Upcoming Meetings and Events to the Public and the News Media

Committees

Buildings, Lands, Utilities,
Parks, and Recreation
Finance, Wage, & Insurance
Legislation & Policy
Police
Streets, Sidewalks, & Drainage

March 20, 2018 at 6:45 p.m. in Poland Village Town Hall.
No meeting scheduled. Mrs. Srnec noted that a meeting was held on Saturday, March 3rd, to work on the budget.
No meeting scheduled.
April 3, 2018 at 6:30 p.m. in Poland Village Town Hall.
March 20, 2018 at 6:30 p.m. in Poland Village Town Hall.

Boards & Commissions

Architectural Review Board
Board of Zoning Appeals
Hine Memorial Fund Board
Planning Commission
Poland Municipal Forest Board
Records Commission
Western Reserve Joint Fire District

April 2, 2018 at 7:00 p.m. in Poland Village Town Hall.
No meeting scheduled.
March 15, 2018 at 9:00 a.m. at Poland Presbyterian Church.
March 21, 2018 at 7:00 p.m. in Poland Village Town Hall.
March 27, 2018 at 7:30 p.m. in Poland Village Town Hall.
No meeting scheduled.
March 13, 2018 at 7:30 p.m. at WRJFD Station 92.

Council

First and Third Tuesday monthly. Caucus at 7:00 p.m.
Regular Meeting at 7:30 p.m. at Poland Village Town Hall

Next Regular Meeting:
Tuesday, March 20, 2018 at Poland Village Town Hall

Poland Village Council
REGULAR SESSION
Tuesday, March 6, 2018

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

4. **Report from Mayor Sicafuse** – Mayor Sicafuse reported the following:

- a. Ed Kempers, Poland Township Trustee, has compiled a schedule of all schools and day care facilities in the Village and Township listing drop off times, recess, dismissal times, contact information, and last day of school. He prepared a calendar of what was planned by each school. He prepared this as an information item to be posted in the Village police department which can be used by the department to allow for their presence at scheduled events in light of the recent tragic occurrences.
- b. John Wollard, Mahoning County Engineer's office, has completed the mapping and digitization of storm sewer infrastructure in the Village. This work was approved last year at a cost of \$1,625. Mr. Wollard will present his work on Thursday, March 8th, at 10:00 a.m. in Village hall.

A motion was made by Mrs. Yash, and seconded by Mrs. Srnec, to accept the Mayor's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

5. **Report from Fiscal Officer Nick Srnec** – REPORTED AND SUBMITTED IN WRITING.

A motion was made by Mrs. Wilson, and seconded by Mrs. Morgan, to accept the Fiscal Officer's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

6. **Report from Deputy Clerk Mark Mrofchak** – NO REPORT.

7. **Report from Zoning Administrator Tim Clavin** – REPORTED AND SUBMITTED IN WRITING.

A motion was made by Mrs. Yash, and seconded by Mrs. Wilson, to accept the Zoning Administrator's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

8. **Report from the Street Tree Commissioner James Brammer** – NO REPORT.

9. **Report from Solicitor Atty. Jay Macejko** – Atty. Macejko reported the following:

- a. Initial review of Forest Board website agreement this evening - he noted that there are some hourly rates within the agreement that although are reasonable are open-ended and requested clarification from the vendor. He also noted that there was a 10% discount for paying annually as shown on the invoice. He has reservations about a government entity paying something so far in advance. There is an option for a monthly invoice that would then change the amount owed. He is requesting additional information prior to giving his final approval on the document.
- b. Update on the broken utility pole on Riverside Drive – the 30 day period for compliance is up on Saturday, March 10th. He will request that Mr. Clavin obtain the insurance claim number from the resident which will help get a time line in place for the movement of the private electrical service to the new pole.

- c. Group home update (Adult Daycare Facilities) – the current homes in the Village are operated by New Leaf Residential Services. They are licensed by the Ohio Department of Developmental Disabilities through 2020.
- d. Struthers Municipal Court – he met with the Struthers Law Director and requested of him that he make a concerted effort that cases brought by the Village are disposed of under Village ordinances. He indicated a willingness to do that which will reflect a marked increase in fines and costs to the Village. He submitted a motion to the new Struthers municipal court judge to cancel uncollectible debt outstanding to the Village through December 31, 2005. This has been clogging the court docket and Village files.
- e. Easement in the forest - legal perspective – stated that incorrect information is being repeated and reported. The Village of Poland and the Mahoning County commissioners entered into an agreement in 1967 which included a permanent easement in the forest. Certain provisions of the agreement state that “the permanent easement shall include a prepared base of either slag or crushed stone and shall be continuously maintained by the county”. The current road or path currently being used for the project in the forest was authorized 50 years ago – the agreement is still in place and must be honored. The agreement furthers states that “all trees in the line of construction shall be completely removed and disposed of”. The Village is bound to honor this agreement and is doing exactly what it is supposed to do.

A motion was made by Mrs. Srnec, and seconded by Mrs. Wilson, to accept the Solicitor’s Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

10. Report from Police Chief and Street Commissioner Russ Beatty

- a. Police Department – SUBMITTED IN WRITING.
- b. Street Department – SUBMITTED IN WRITING.

A motion was made by Mr. Lattanzio, and seconded by Mrs. Srnec, to accept the Police Chief and Street Commissioner's Reports.
Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

11. Report from the Engineer – NO REPORT.

12. Reports from Committees of Council.

- a. Finance, Wage, Audit, and Insurance – Mrs. Srnec reported that the last budget meeting was held on Saturday, March 3rd. Mr. Srnec noted that most requests have been budgeted. A discussion on the budget was held.

A motion was made by Mr. Lattanzio, and seconded by Mrs. Wilson, to accept the Finance, Wage, Audit, and Insurance Committee’s Report.
Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- b. Legislation and Policy – NO REPORT.

- c. Police – Mrs. Yash noted that the committee discussed Chief Beatty’s report this evening. She also noted that the officers at the schools finishing up this week were paid for by Poland schools.

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Srnec**, to accept the Police Committee’s Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- d. Streets, Sidewalks, and Drainage – Mr. Lattanzio referred to Street Commissioner Beatty’s report.
- e. Buildings, Lands, Utilities, Parks, and Recreation – Mrs. Wilson passed out minutes from the committee’s February 22nd meeting. The committee discussed signage, pending changes to the current ordinance in review, and the budget.

A motion was made by **Mrs. Srnec**, and seconded by **Mrs. Morgan**, to accept the Building, Lands, Utilities, Parks, and Recreation Committee’s Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

13. Reports of Boards and Commissions.

- a. Planning Commission – Mrs. Wilson reported that the tree list species brochure is pending some revisions. Discussed in length group homes and legislation. The committee also discussed historic legislation.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Yash**, to accept the Planning Commission’s Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- b. Board of Zoning Appeals – NO REPORT.
- c. Architectural Review Board – Mrs. Morgan discussed information contained in Mr. Clavin’s zoning report.

A motion was made by **Mrs. Yash**, and seconded by **Mrs. Wilson**, to accept the Architectural Review Board’s Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- d. Poland Municipal Forest Board – Mr. Moffie stated that the garlic mustard pull will take place on Saturday, April 21st from 9:00 a.m. to noon. Elinor Zedaker, Forest Board president, reiterated what Mr. Moffie stated and noted that the group meets at the Mitchell entrance at the end of College Street prior to the pull. She also noted the board’s desire to update its communication with the community via the new website which will bring them into this century. Mark Thompson, Forest Board member, discussed the concerns with Atty. Macejko and the representative present from Tailored IT Solutions that he had in his report. Mrs. Morgan brought up the cost/benefit analysis with the use of a website visit counter to determine the value of the website for subsequent yearly costs. Mr. Thompson has hopes that

the availability to make online donations through the website will be one of the benefits to maintaining it. Mrs. Zedaker discussed the misinformation referred to in Atty. Macejko's report. She suggested contacting the Vindicator to get the correct information out to the public.

A motion was made by **Mrs. Wilson**, and seconded by **Mrs. Srnec**, to accept the Poland Municipal Forest Board's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- e. Hine Memorial Board – Mrs. Wilson reported that the Board will meet next week. There is talk of a memorial area for President McKinley being considered.

A motion was made by **Mr. Lattanzio**, and seconded by **Mrs. Morgan**, to accept the Hine Memorial Board's Report.

Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.

- f. Western Reserve Joint Fire District Board of Trustees – NO REPORT.
- g. Records Commission – NO REPORT.

14. Reports of Special Committees – NONE.

15. Communications from Poland Village Residents –

- a. Marion Gillette, 32 Audubon Lane, stated that Council conversations are not being followed in the audience and requested that the new microphones be used properly.
- b. Elinor Zedaker, 70 Poland Manor, thanked Council for recognizing the work of the Poland Village Garden Club and Poland Junior Women's League. They love what they do, specifically the work that they do for the Village property. She is appreciative of Council's consideration for helping out.

16. New Business –

- a. Mrs. Morgan discussed the statement regarding the woods that was drafted about a month ago with additional verbiage added since its initial drafting. She is trying to get Council signoff on the statement as the official response to the woods project. It clarifies the easement issue and the involvement of the Village and the Mahoning County Sanitary Engineer's office. She suggests giving it to the media and posting on the Village's website. In this way, any questions can be pointed to the same set of facts to alleviate any confusion. Atty. Macejko noted that the easement agreement was signed in 1967 and the easements were actually platted in 1971. Mr. Moffie noted that the project sign includes the names of the three commissioners and the sanitary engineer and has no reference to Village Council – if anyone has any issues with the project, then they should be contacting those individuals. Mr. Lattanzio asked Atty. Macejko if it would be appropriate for the Village to release a statement. Atty. Macejko thought that a formal address to the media needs to be made to correct the misinformation that is currently circulating. Mrs. Zedaker asked if Forest Board members could come in to review the proposed statement of the Village prior to it being provided to the media.

b. Mr. Moffie discussed the following:

1. Crosswalk – he was mistaken on the Library’s willingness to pay for this. He has spoken to Gary DiOrio who has suggested that he contact Eastgate or ODOT for funding. Also, State Route 170 is slated to be redone in 2020 so a crosswalk installation at this time would not be reasonable. The Village will be receiving one of the new crosswalk signs to install to see if it is feasible to use. If Council approves and installation is not an issue, Mr. Moffie will see to obtaining more for use in the Village.
2. New Leaf – thanked Atty. Macejko and Mr. Srnec for their research on this issue. He has asked that a representative from New Leaf address Council at a future meeting to answer concerns from Council and residents of the neighborhoods where these homes are located. He has not received a response from them in three weeks. Mr. Moffie’s big concern is the potential for a fire in these homes. He is hoping that a representative from New Leaf would be able to provide the proof of required inspections as well as background checks on those individuals providing the adult care. He also could not find any documentation that New Leaf is an approved Medicaid provider. Lastly, he discussed the email he provided to Council with regards to a lawsuit filed by a former employee of New Leaf detailing horrific conditions inside these homes. He cannot vouch for the validity of the information in the suit but wanted to bring it to Council’s attention (it could very well be a disgruntled employee or it could be true). Mrs. Morgan asked that Atty. Macejko be involved in any action that Council may consider to pursue given the right for these homes to exist without too much intrusion/restriction from local authorities since there are sufficient county and state agencies that provide oversight.

c. Mr. Lattanzio discussed the following:

1. People coming onto Village property without permission or knowledge of what is being done – he thought it would be a good idea to develop a permit/waiver regarding using Village property. He has spoken to Atty. Macejko and members of the Forest Board regarding what was done in the forest last year. He passed around a draft of a permit he prepared based on what the Forest Board provided to him. Discussion was held on this idea. Mrs. Wilson felt it was a great way for the Village to track in-kind donations which could be used by the Village for grants and other things. Mrs. Morgan noted that it will be a good way to get a sense of what will be getting done prior to it happening. Atty. Macejko noted that no councilmatic action is needed since the requirement of a permit is an administrative procedure. Mrs. Zedaker noted that the Forest Board has experienced pushback and challenges with the implementation of a similar permit for use in the forest.
2. He met with several members of the Poland Historical Society who have uncovered the Poland spring that is referred to in the Poland LSD high school alma mater. They hope to restore the spring area.
3. He spoke with Gary DiOrio regarding pursuing improvements in street lighting. Mr. DiOrio will look into potential grants for this project on the Village’s behalf.

18. Motions, Ordinances, and Resolutions -

- a. A motion was made by **Mrs. Morgan**, seconded by **Mrs. Yash**, to adopt a statement as drafted by the Village Solicitor to address the forest project.

DISCUSSION/REMARKS: NONE.

Vote: Lattanzio, Morgan, Srnc, Wilson, Yash - yeas, Moffie - opposed. Motion carries.

- b. A motion was made by **Mr. Moffie**, seconded by **Mrs. Wilson**, to approve the contract for the Forest Board website once approved by the Solicitor.

DISCUSSION/REMARKS: NONE.

Vote: Lattanzio, Moffie, Morgan, Srnc, Wilson, Yash - yeas. Motion carries unanimously.

19. **Presentation of Bills** - A motion was made by **Mrs. Yash**, seconded by **Mrs. Srnc**, to pay outstanding bills.

Vote: Lattanzio, Moffie, Morgan, Srnc, Wilson, Yash - yeas. Motion carries unanimously.

20. Questions from the Media - NONE.

21. Remarks by Council and the Mayor

- a. Mr. Lattanzio - Thanked everyone for their contributions to the meeting tonight - it was productive and interesting. Thanked everyone for coming out tonight.
- b. Mr. Moffie - Great meeting tonight - thanks everyone for participating in it. He knew he would be the first person to cast a "no" vote! Mentioned the meeting on Monday, March 12th at 7:00 p.m., regarding the future of Poland schools to be held at the high school auditorium - he will be attending and encourages all of his colleagues to attend as well - this affects all of us. Thanked everyone for coming out to listen to us in caucus and at our meeting.
- c. Mrs. Morgan - Thanked the Inn at Poland Way for their donation to the bridge and the police officers mentioned in Chief Beatty's report for their actions and thanked them for the work they do all the time that keeps all of us safe. Thanked Atty. Macejko for all of the research work that he has been doing lately - we very much appreciate all of your help.
- d. Mrs. Srnc - Thanked Council for all pulling together and interacting with each other and it's a good feeling.
- e. Mrs. Wilson - Thanked the folks at the Inn at Poland Way for their donation to the cemetery bridge. Great work on behalf of the Forest Board to Atty. Macejko for his research on the old language and hopefully that will help us in the present day and to all of you for sticking with it.
- f. Mrs. Yash - Thanked the Inn at Poland Way for the donation to the bridge project.
- g. Mayor Sicafuse - Thanks for everyone's contributions, thanks to the Inn at Poland Way, and good luck to the Poland boys basketball team going forward.

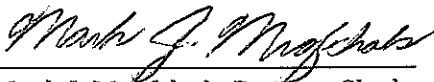
Record of Proceedings

Village of Poland, Ohio

Poland Village Council
REGULAR SESSION
Tuesday, March 6, 2018

308 South Main Street
Poland, Ohio 44514-2082
(330) 757-2112
www.polandvillage.org

22. A motion was made by **Mrs. Morgan**, seconded by **Mr. Moffie**, to adjourn the meeting.
Vote: Lattanzio, Moffie, Morgan, Srnec, Wilson, Yash - yeas. Motion carries unanimously.
Time: 8:50 p.m.



March 15, 2018

Mark J. Mrofczak, Deputy Clerk
Village of Poland, Ohio

The next REGULAR MEETING of the Poland Village Council will be **Tuesday, March 20, 2018**. Caucus will begin at 7:00 p.m., with Regular Session beginning at 7:30 p.m. The meeting will be held at the Poland Village Town Hall, 308 South Main Street, Poland, Ohio 44514-2082.